

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, January 17, 2006

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 17, 2006, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Todd Struwe, Robert Hill, Ida Slocum, Linda Penrod, Ted Eggebraaten, Robb Loomis, and Stacy Steffensen.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the January 17, 2006 Commission Meeting, and the minutes from the January 10, 2006 Commission Meeting.

Travel/Education: Joyce Dragseth to go to Sioux Falls, SD on January 18, 2006 to attend the District 5 Meeting. Ted Eggebraaten to go to Grand Rapids, MI on April 8-13, 2006 to attend the NACE Conference. Janet Willmott to go to Pierre, SD on February 17, 2006 to attend the GASB 34 Training.

ROUTINE BUSINESS

Motion by Santema, seconded by Negstad, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. ACE HARDWARE,SUPPLIES & MATERIALS \$2.32; ALLIED OIL & SUPPLY,SUPPLIES & MATERIALS \$1021.39; ANDERSON OIL,SUPPLIES & MATERIALS \$1081.20; AT&T,TELEPHONE \$39.27; AVERA BROOKINGS MEDICAL,MEDICAL SERVICE/LIENABLE \$258.55; AVERA MCKENNAN HOSPITAL,TRANSCRIPTS (NON) \$49.60; B&B CONCRETE INC,IMPROVE OTHER THAN BUILDI \$249.75; BARTELS CONSTRUCTION,REPAIRS AND MAINTENANCE \$542.37; BECKMAN, EUGENE & SONS,SUPPLIES & MATERIALS \$104.59; BIRSCHBACH EQUIPMENT,IMPROVE OTHER THAN BUILDI \$1423.00; BOYER TRUCKS,REPAIRS & MAINT. \$473.74; BOWES CONSTRUCTION,IMPROVE OTHER THAN BUILDI \$497.53; BOZIED OIL CO INC,REPAIRS AND MAINTENANCE \$71.00; BROOKINGS AREA TRANSIT, GASOLINE \$191.50; BROOKINGS AUTO MALL INC,MACHINERY & EQUIPMENT \$180.00; BRKGS. CITY UTILITIES,TELEPHONE \$12499.59; BRKGS CO TREASURER,TRANSCRIPTS (NON) \$44.78; BRKGS DAILY REGISTER,PUBLISHING \$1088.83; BROOKINGS HOSPITAL, IN-PATIENT \$20000.00; BUHL'S CLEANERS,REPAIRS AND MAINTENANCE \$64.95; BUTLER MACHINERY CO.,REPAIRS & MAINT. \$3010.60; CDW GOVERNMENT INC,DATA PROCESSING/HARDWARE \$253.95; CALHOON, CLYDE R.,TRAVEL & CONFERENCE \$37.12; CELLULAR ONE,TELEPHONE \$733.28; CENTRAL BUSINESS

SUPPLY,SUPPLIES & MATERIALS \$6873.73; CLITES ELECTRIC INC,COURTHOUSE BLDG. \$21835.70; CODY, DENISE,PROFESSIONAL SERV. & FEES \$15.00; COOK'S RECYCLING,SUPPLIES & MATERIALS \$76.97; COURTESY PLUMBING,REPAIRS AND MAINTENANCE \$177.48; DAKOTA DISC,SUPPLIES & MATERIALS \$125.00; DALE'S ALIGNMENT,SUPPLIES & MATERIALS \$526.59; DIETRICH, DONNA K.,PROFESSIONAL SERV. & FEES \$324.57; DWARE INC.,PROFESSIONAL SERVICES \$850.00; EAST RIVER ELECTRIC POWER,IMPROVE OTHER THAN BUILDI \$12000.00; EGGEBRAATEN, THEODORE V.,TRAVEL & CONFERENCE \$50.66; EINSPAHR AUTO PLAZA,GASOLINE/VEHICLE MAINT. \$128.53; EKERN PLUMBING & HEATING,REPAIRS & MAINT. \$88.57; EVERIST, L.G. INC,SUPPLIES & MATERIALS \$1125.46; EXHAUST PROS,REPAIRS & MAINT. \$23.95; FARM & HOME PUBLISHERS,SUPPLIES & MATERIALS \$2337.50; FARMER'S IMP & IRRIG,SUPPLIES & MATERIALS \$81.66; FERGEN'S,REPAIRS AND MAINTENANCE \$8.00; FISHBACK INS AGENCY,SUPPLIES & MATERIALS \$75.00; FITE, ROBERT G,ADULT DEFENSE \$2879.63; FOERSTER WHOLESALE SUPPLY,SUPPLIES & MATERIALS \$584.70; G&K SERVICES,REPAIRS & MAINT. \$464.06; GRAHAM TIRE OF SF NORTH,REPAIRS AND MAINTENANCE \$466.44; GRAYBAR ELECTRIC CO INC,SUPPLIES & MATERIALS \$39.83; GREAT PLAINS INTNL,SUPPLIES & MATERIALS \$37.96; HAROLD'S PRINTING,SUPPLIES & MATERIALS \$346.35; HAROLD'S PHOTO CENTERS,PROFESSIONAL SERVICE \$61.48; HARTSEL, PATRICIA J.,TRANSCRIPTS (NON) \$159.80; HAUFF MID-AMERICA SPORTS,PERSONAL SERVICES \$65.85; HELDT, GARY,SUPPLIES & MATERIALS \$267.22; HIGHWAY 30 AUTO SERVICE,SUPPLIES & MATERIALS \$46.89; HOLLOWAY CON. CO. INC.,IMPROVE OTHER THAN BUILDI \$67116.25; HOMESTEAD DO-IT CENTER,SUPPLIES & MATERIALS \$10.43; HOSMER, DAVID M,OTHERS (CT APP. ATTY.) \$118.26; HURON CULVERT & TANK,IMPROVE OTHER THAN BUILDI \$646.50; HY-VEE FOOD STORE,PRISONER RATION \$7799.09; HY-VEE PHARMACY,MEDICINE/RX \$210.95; INTEGRATED BUSINESS SOL,DATA PROCESSING/SOFTWARE \$570.00; KLAVETTER, EMIL,TRAVEL & CONFERENCE \$76.16; KNAPP ELECTRIC,REPAIRS AND MAINTENANCE \$84.80; KOOISTRA, NELVA,PROFESSIONAL SERV. & FEES \$21.00; L&L PARTS,SUPPLIES & MATERIALS \$383.95; LEXISNEXIS,PROFESSIONAL SERV. & FEES \$110.00; LINWELD,SUPPLIES & MATERIALS \$82.97; LYLE SIGNS, INC.,,MAPPING & SIGNAGE UPKEEP \$1030.00; MCCANN, M.E.,ADULT DEFENSE \$301.17; MCI WORLDCOM,UTILITIES \$278.04; M&T FIRE & SAFETY INC.,SUPPLIES & MATERIALS \$354.24; MARC,SUPPLIES & MATERIALS \$11.85; MARTIN'S INC.,,SUPPLIES & MATERIALS \$18699.81; MASTERCARD,SUPPLIES & MATERIALS \$521.24; MEDTOX DIAGNOSTICS INC,BLOCK GRANT \$615.07; MEDTRONIC EM RESPONSE SYS,SUPPLIES & MATERIALS \$263.92; METEORLOGIX,RENTALS \$1236.00; MIDWEST GLASS,COURTHOUSE BLDG. \$1425.00; MILLS PROPERTY MANAGEMENT,REPAIRS AND MAINTENANCE \$193.79; MINNEHAHA CO. JUVENILE,JDC-MINNEHAHA COUNTY \$1680.00; MOBILE ELECTRONIC SERVICE,MACHINERY & EQUIPMENT \$4861.77; NATL 4-H COUNCIL,4-H EVENTS & LIT. \$162.50; NELSON, NANCY J.,ADULT DEFENSE \$192.40; NORM'S GREENHOUSE,SUPPLIES & MATERIALS \$211.50; NORTH CENTRAL RENTAL,DENTENTION CENTER \$950.00; NORTHWESTERN PUBLIC SERV,UTILITIES \$2276.95; O'BRIEN, SEAN M.,OTHERS (CT APP. ATTY.) \$4329.55; OFFICE SYSTEMS INC,SUPPLIES & MATERIALS \$2129.61; OLSON & JOHNSON INTERNAT,REPAIRS & MAINT. \$183.38; OLSON'S AG & AUTO PARTS,REPAIRS & MAINT. \$63.40; OLSO TOWNSHIP,REPAIRS AND MAINTENANCE \$238.50; PARK APARTMENTS,GASOLINE/VEHICLE MAINT. \$72.14; PEART & ASSOCIATES, INC.,SUPPLIES & MATERIALS \$64.48; PENNINGTON COUNTY JAIL,TRANSPORT PRISONER \$91.95; PHEASANT COUNTRY EXPRESS,SUPPLIES & MATERIALS \$2524.39; PITNEY-BOWES INC.,RENTALS

\$141.00; PRESTON TOWNSHIP, REPAIRS AND MAINTENANCE \$214.50; PROSTROLLO GENERAL MOTORS, SUPPLIES & MATERIALS \$35.26; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$1182.49; RAZOR'S EDGE LAWN CARE, REPAIRS AND MAINTENANCE \$800.00; RFD, PUBLISHING \$762.40; RADIO SHACK, SUPPLIES & MATERIALS \$998.90; RAMSDALL'S FERTILIZER, SUPPLIES & MATERIALS \$114.00; REHFUSS, CAHTY, PROFESSIONAL SERV. & FEES \$36.00; RELIANCE TELEPHONE, INMATE/TELEPHONE \$1000.00; RENTAL DEPOT, THE, RENTALS \$116.85; RIBSTEIN, RICK, ADULT DEFENSE \$24.62; RONNING, JESSE, ABUSE & NEG. CHILD DEFENSE \$747.40; RUNNING'S BIG "R", SUPPLIES & MATERIALS \$101.96; SANITATION PRODUCTS INC, SUPPLIES & MATERIALS \$173.75; SDSU WORKSTUDY ACC'T., WORK STUDY \$67.50; SHEPHARDSON HARDWARE HANK, SUPPLIES & MATERIALS \$47.67; SINAI COOP. ELEVATOR, SUPPLIES & MATERIALS \$532.50; SIOUX EQUIPMENT, SUPPLIES & MATERIALS \$488.19; SIOUX FALLS TWO WAY RADIO, MAJOR DISPATCH EQUIPMENT \$35181.20; SLOWEY CRT REPORTING, PROFESSIONAL SERV. & FEES \$87.50; SMITH, JODY O., ADULT DEFENSE \$518.00; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$1625.00; SPRINT, TELEPHONE \$35.17; STATE OF SOUTH DAKOTA, TELEPHONE \$32.87; SCHMIT, CINDY, TRAVEL & CONFERENCE \$37.12; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$278.98; TV PRODUCTIONS, INC., COURT CASE EXPENSE \$178.90; TORGRUDE, LIONEL, TRAVEL & CONFERENCE \$344.32; TOWN & COUNTRY SHOPPER, PUBLISHING \$40.00; UPS STORE, SUPPLIES & MATERIALS \$27.72; VANDENBERG LAW FIRM, ADULT DEFENSE \$314.50; VELVET UNIFORMS, SUPPLIES & MATERIALS \$79.50; VERIZON WIRELESS, TELEPHONE \$247.25; VOLUNTEERS OF AMERICA, TURNING POINT (PRE) \$2250.00; WAGNER REAL ESTATE, INSPECTION FEES \$600.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$538.95; WEST GROUP, LAW BOOKS \$115.50; WHEELCHAIR EXPRESS INC, GASOLINE \$114.00; WHEELER FARMS, INC., IMPROVE OTHER THAN BUILDI \$810.00; WHITE CITY, UTILITIES \$55.07; YANKTON COUNTY SHERIFF, TRAVEL \$49.50; YANKTON MEDICAL CLINIC, OUT-PATIENT \$14.50; YOUNG DOOR SERVICE, REPAIRS & MAINT. \$4269.00; GRANUM, MELISSA, JURY & WITNESS \$20.00

Emergency Management Director, Todd Struwe met with the board to discuss Departmental Matters and to distribute the following reports. Be it noted, Chairperson Falken signed the South Dakota Emergency Management Report of Personnel Action for Todd Struwe and David Swisher.

Zoning and Drainage Director, Robert Hill met with the board to discuss Zoning and Drainage Matters and a Citizen Concern.

Register of Deeds, Ida Slocum met with the board to distribute the 2005 Brookings County Register of Deeds Report and to discuss Departmental Matters.

Community Health Nurse, Linda Penrod met with the board to distribute and discuss the Community Health Services 2005 4th Quarterly Report.

Highway Superintendent, Ted Eggebraaten met with the board to discuss Speed Limits on Brookings County Roads.

PUBLIC HEARING

As scheduled, a Public Hearing was held at 9:00am for two One-Day Special Malt Beverage Retailers' License for the Poinsett Pounders Snowmobile Club for their events, during the Governor's Winter Games at Lake Poinsett, on Saturday, January 21, 2006 and Sunday, January 22, 2006. Chairperson Falken opened the Public Hearing and called for comments from both proponents and opponents. Robb Loomis, with Poinsett Pounders Snowmobile Club discussed with the board the general plans of the charity event. Chairperson Falken closed the Public Hearing.

Motion by Larson, seconded by Klavetter, to approve and authorize Chairperson Falken to sign the One-Day Special Malt Beverage Retailers' License for Saturday, January 21, 2006 from 2:00pm to 2:00am and the One-Day Special Malt Beverage Retailers' License for Sunday, January 22, 2006 from 10:00am to 7:00pm. Be it noted, the license are at no-charge. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

REGULAR BUSINESS

Motion by Santema, seconded by Larson, to approve and authorize Chairperson Falken the Delinquent Tax Payment Agreement between Thomas Stuefen and Brookings County. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, Register of Deeds statement of fees was filed in the County Auditor's Office collected for the month of December 2005 in the amount of \$22,919.00.

Be it noted, Register of Deeds statement of fees was filed in the County Auditor's Office collected as Interest in 2005 the amount of \$69.10.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, a request from the Brookings County Historical Society Board, correspondence from the Department of Public Safety Emergency Management, the DM&E Environmental Impact Statement, and the upcoming E911 First District Training.

Be it noted, the Board approved the following Personnel Action Notices: Annual Reviews: Brad Barron from \$15.13 to \$15.40; Carolyn Brandt from \$11.53 to \$11.76; Vicki Buseth from \$41,978.00 to \$42,835.00; Clyde Calhoon from \$86,074.00 to \$87,831.00; Joyce Dragseth from \$41,925.00 to \$42,781.00; Ted Eggebraaten from \$51,375.00 to \$52,423.00; Gary Heldt from \$30,967.00 to \$31,599.00; Bob Hill from \$39,517.00 to \$40,323.00; Larry Jensen from \$39,701.00 to \$42,199.00; Mark Kratochvil from \$69,895.00 to \$71,321.00; Lori Schultz from \$15.98 to \$16.26; Ida Slocum from \$44,457.00 to \$45,365.00; Marty Stanwick from \$55,228.00 to \$56,355.00; Jean Stoebner from \$12.13 to \$12.86; Todd Struwe from \$41,355.00 to \$42,199.00; Lionel Torgrude from \$47,791.00 to \$48,766.00; Stephanie Vogel from \$47,791.00 to \$48,766.00; Janet Willmott from \$44,457.00 to \$45,365.00. Resignations: Stephanie McCormick and Debra Prodoehl.

Deputy States Attorney, Wm. Mark Kratochvil met with the board to deliver the Deputy States Attorney's Report. Be it noted, Chairperson Falken signed an Admission of Service Appeal.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Klavetter reported on the BEDC Site Committee Meeting.

Commissioner Santema reported on a Citizen concern with the Moody County Roads.

Commissioner Falken informed the board that he is circulating Nominating Petitions for himself as a Candidate for Brookings County Commissioner.

Be it noted, the board discussed the Snow Removal and Maintenance of County and State Roads, the Zoning Ordinance, the NACE Conference Agenda, and upcoming Travel and Conferences.

EXECUTIVE SESSION

Motion by Klavetter, seconded by Larson, to enter into Executive Session at 9:32am. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes. Chairperson Falken declared Executive Session over at 10:30am. Reason - Legal and Personnel Matters. No action at this time.

ADJOURNMENT

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, January 24, 2006

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office